

Cedarcrest II Homeowners Association

Welcome Wagon Policy – Effective June 2026

Purpose

To warmly welcome new residents, collect accurate contact information, and connect them to HOA communications, events, and neighborhood engagement within their first few days of move-in.

Leadership

Vice President Alex Iser serves as Welcome Wagon Lead and reports to the Board. Whenever possible, a nearby neighbor (next door or across the street) will join the welcome visit to strengthen community connections.

Outreach Flow (Within 48–72 Hours)

- Identify move-in.
- Coordinate in-person welcome visit.
- Deliver welcome gift and yard service information.
- Collect information sheet or leave stamped return envelope.
- Submit collected information to Secretary same day.
- Secretary logs resident into HOA database and confirms communication access.

Welcome Gift & Yard Service

Includes a small seasonal gift selected by the Welcome Wagon Lead plus a complimentary one-time yard service (front and back mowed, edged, and blown clean).

Information Collection

- Resident names (adults)
- Email and mobile phone
- Address and move-in date
- Owner or renter status
- Preferred communication method
- Optional volunteer interests

Data & Privacy

All information is submitted to Secretary Megan Wondaal and maintained securely for official HOA communication only. Information is not shared externally.

Budget & Approvals

Per-welcome gift budget up to \$15 (excluding yard service). Expenses above \$25 require two-officer approval with receipt submitted to Treasurer.

Program Goals

- Meet new residents within days of move-in.
- Improve database accuracy.
- Increase dues participation.
- Strengthen early neighborhood engagement.